

**UNIVERSITAS MUHAMMADIYAH PONOROGO, INDONESIA**

and

**……………………………………….**

**MEMORANDUM OF UNDERSTANDING**

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…………………………..

**memorandum of understanding**

**THIS MEMORANDUM OF UNDERSTANDING** is made on Tuesday, 30th of July 2024.

BETWEEN **MUHAMMADIYAH PONOROGO UNIVERSITY**, a private University in Indonesia, with its head office on Jl. Budi Utomo No.10, Ronowijayan, Kec. Ponorogo, Ponorogo Regency, East Java 63471.

(in this MOU called **“UMPO”**)

AND

**…………………………….**

(in this MOU called **“…….”**)

1. **STATUS OF THIS MEMORANDUM OF UNDERSTANDING** 
   1. This document is not intended to be legally binding.
   2. This document may be the basis for the preparation of formal contracts or agreements between the parties. For the purpose of implementing each specific contract or agreement activity, both institutions shall prepare the necessary documentation which shall be the object of a Specific Agreement/Contract, to be executed by the concerned parties.
   3. The parties do not intend to enter into any legal relationship unless and until such formal contracts or agreements are executed.
2. **OBJECTIVES OF THE PARTIES** 
   1. The parties desire to work together to expand cooperation and the exchange of ideas in areas of mutual interest.
   2. The parties wish to carry out programs and activities in cooperation with each other.
   3. The parties may wish to undertake programs in the areas of:
      * + 1. Exchange of teaching staff and researchers;
          2. Joint development of research projects;
          3. Joint organisation of scientific and cultural events;
          4. Exchange of students;
          5. Exchange of members of technical and administrative staff;
          6. Shared courses and subjects;
          7. Dual degrees;
          8. Double degrees;
          9. SDG’s.
   4. The parties may undertake the said programs in respect of one or more academic disciplines as may be mutually agreed.
3. **COORDINATION AND MANAGEMENT**

To fulfil the aims of this MOU the parties shall each appoint a coordinator to develop and manage the joint activities undertaken, specific details of which will be set out in formal agreements. Any such formal agreements shall inter-alia include:

* + - * 1. The responsibilities of each party;
        2. A schedule of the specific activity;
        3. A budget and sources of finance for each activity; and
        4. Management details for the conduct of each activity

1. **PROMOTIONAL MATERIAL**
   1. All promotional material used by either party relating to this Memorandum of Understanding must be submitted to the authorised representative of the other party for approval in writing prior to publication.
   2. The authorised representatives for coordination/proposal development are set out below:

|  |  |
| --- | --- |
| (a) | **UMPO : Eka Destriyanto Pristi Ayuningtyas, S.AB., MM**  Email : [humas@umpo.ac.id](mailto:humas@umpo.ac.id)  Contact number : (0352) 481124 / 081 325 326 325  Head of Partnership Unit  Universitas Muhammadiyah Ponorogo, Indonesia |
| (b) | **………. :**  Email :  Contact number : |

1. **DURATION AND TERMINATION** 
   1. The term for partnership between the Parties shall be five (5) years from the date of this MOU, during which time the Parties may, through friendly discussion, choose the appropriate partnership model and enter into definitive agreements.
   2. At least three months prior to completion of this term, the MOU may be mutually reviewed by the parties for its performance and may be revised and renewed for a similar term, upon the assent of both institutions, and such renewal shall take the form of a new Memorandum of Understanding or of a specific Agreement or Contract.
   3. Either party may at any time terminate the MOU by the giving of 90 days written notice.
2. **RELATIONSHIP BETWEEN THE PARTIES**

Nothing contained in this document shall be construed as constituting a joint venture, partnership or formal business arrangement of any kind between the parties or of appointing either party as an agent of the other.

1. **NOTICES**

Any notices, or any form of communication between the parties to this MOU shall be in writing either by electronic mail or by surface mail (or both) only and shall be considered to have been served:

* + - * 1. In the case of delivery by post (surface mail), on the 15th business day after posting;
        2. In the case of communication by email, at midday on the day following the successful despatch of the message.

1. **VARIATION**

This MOU may be varied or amended by mutual consent of the parties, in writing, and such variation or amendment shall become part of this MOU upon the giving of that consent.

**SIGNATURES OF PARTIES**

**EXECUTED** for and on behalf of **UNIVERSITAS MUHAMMADIYAH PONOROGO**

by an authorized officer:

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name **Dr. Rido Kurninanto, M.Ag**

Position **Rector**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***In the presence of:***

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name **Eka Destriyanto Pristi Ayuningtyas, S.AB., MM**

Position **Head of Partnership Unit**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EXECUTED** for and on behalf of ……………………………..

by an authorised officer:

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name ……………..

Position ……………..

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***In the presence of:***

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Name …………………………..

Position …………………………….

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_